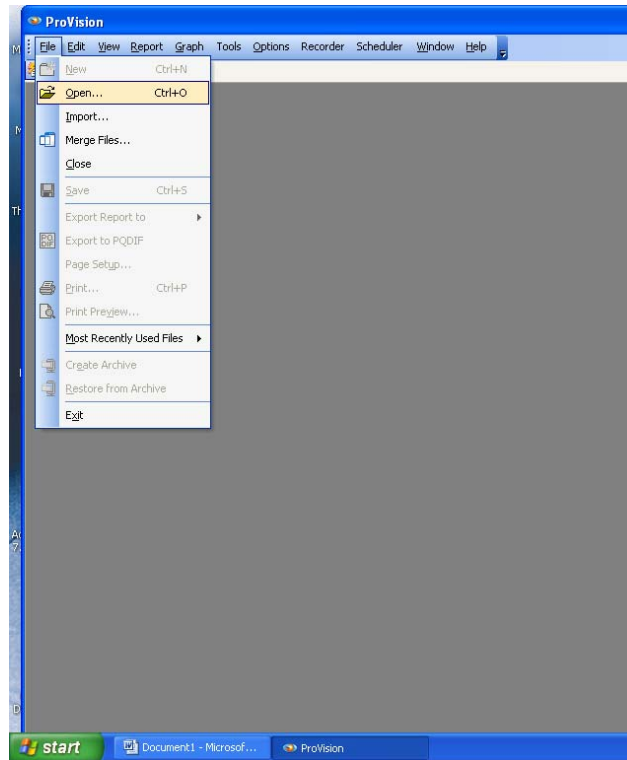


How to export a RMS Voltage Interval report from ProVison to an Excel spreadsheet and sort data.

A. Opening data file.

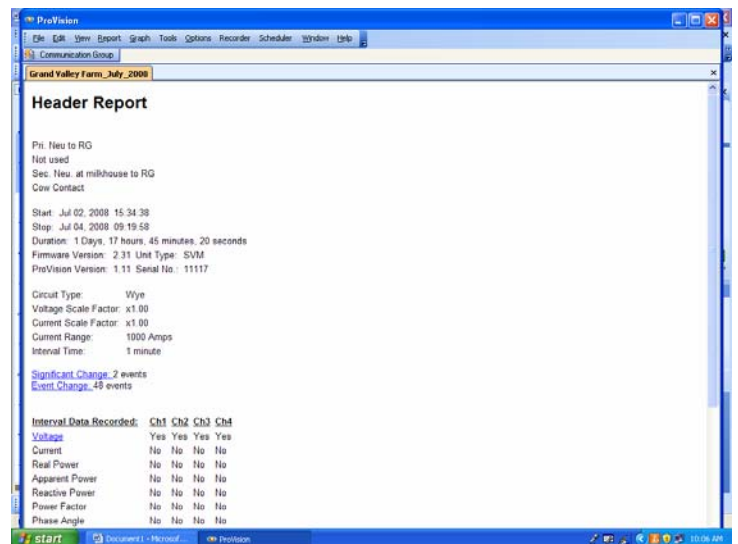
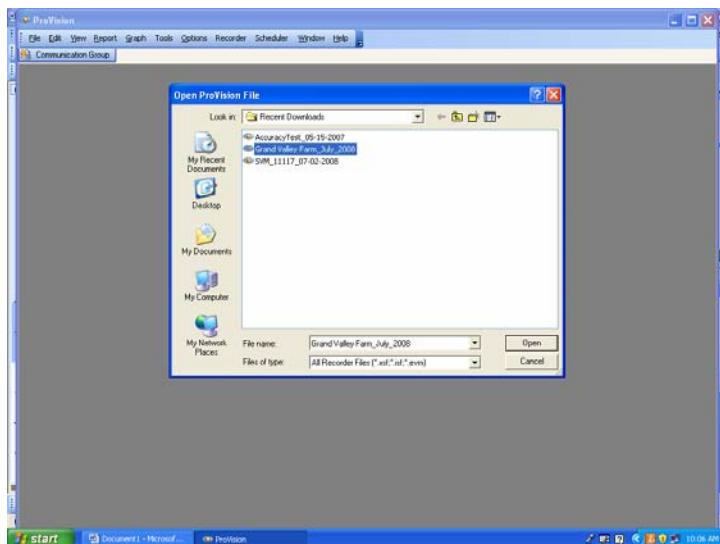
1. From the main ProVison software screen, move cursor to “**F**ile” on the main menu bar (top of the screen). A drop-down menu window will appear. Select “**O**pen” and left click mouse.



2. A window listing available data files in the ProVison default folder will come up. If you saved your data in another folder, select the appropriate folder in the “Look in” tab.

Move cursor to desired data file and double left click mouse. You can also highlight the desired data file by moving the cursor to the file and left click mouse. Then move cursor to the “**O**pen” tab (lower right of the screen) and left click mouse.

The Header Report will come and the data file selected is shown in the upper right of the screen.

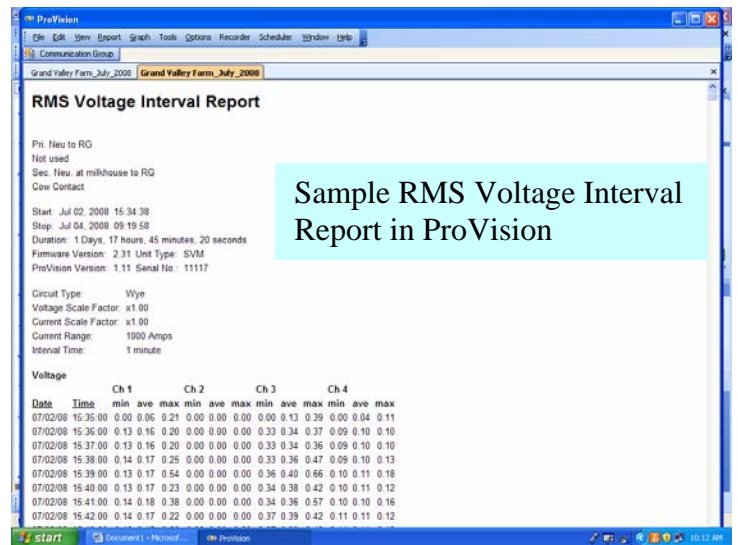
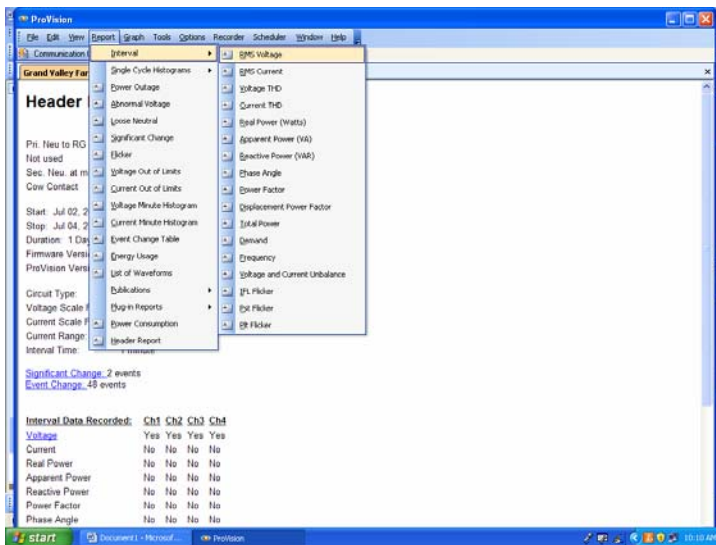


B. Generating a RMS Voltage Interval Report

1. Move cursor to “**Report**” on the main menu bar. A drop-down menu window will appear. Move cursor to “**Interval**”. A second menu window will appear to the right. Move cursor horizontally to “**RMS Voltage**” and left click mouse.

Be careful to move mouse in-line with the “Interval” tab or else a different menu window will open.

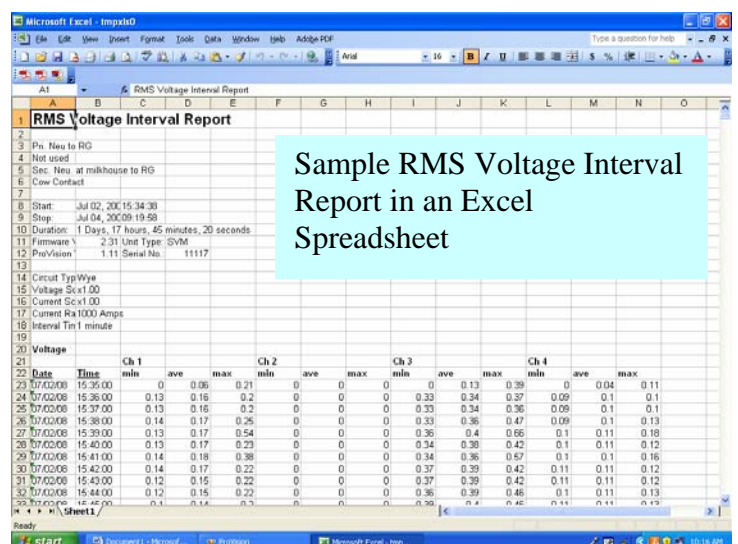
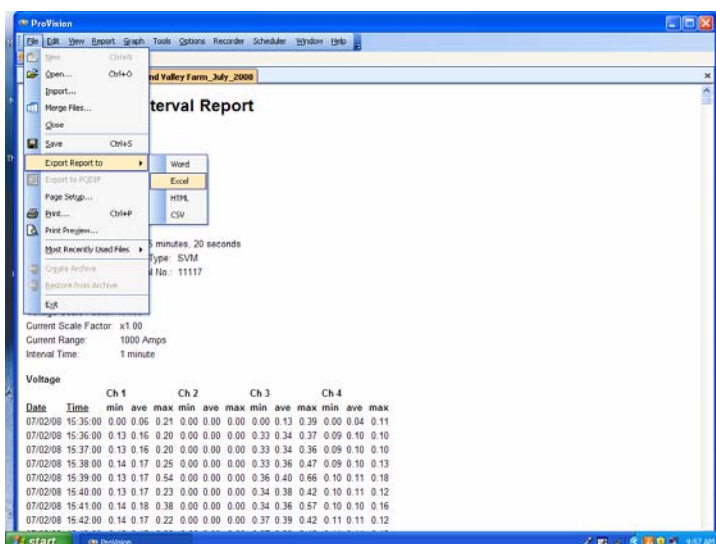
It takes awhile to generate the report for some data files.



Sample RMS Voltage Interval Report in ProVision

C. Exporting a RMS Voltage Interval Report to Excel

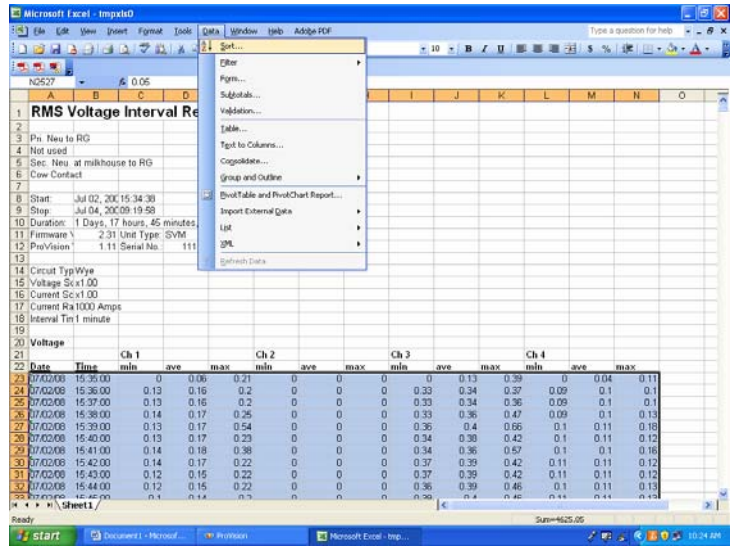
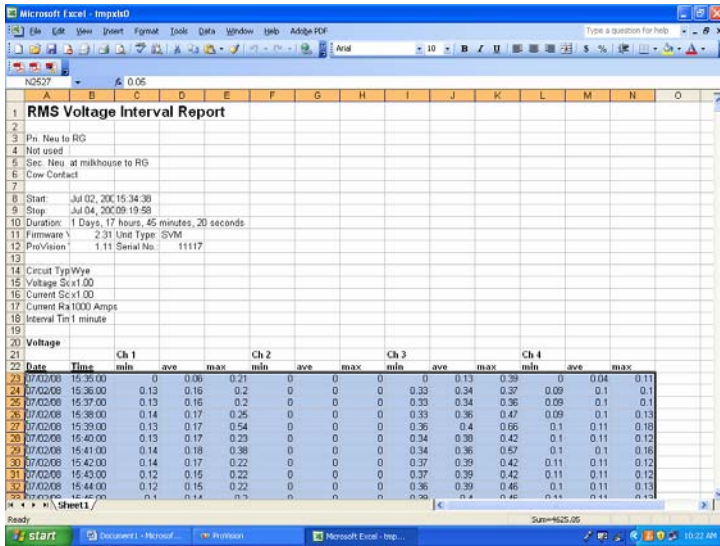
1. Move cursor to “**File**” on the main menu bar (top of the screen). A drop-down menu window will appear. Move cursor to “**Export Report to**”. A second menu window will appear to the right. Move cursor horizontally then down to “**Excel**” and left click mouse.



Sample RMS Voltage Interval Report in an Excel Spreadsheet

D. Sorting data a RMS Voltage Interval Report in Excel

1. Highlight the complete data set. Move the cursor to the beginning data cell, hold down the left mouse button and drag the mouse to the ending data cell, then release the mouse button.
2. Move cursor to “Data” on the main menu bar (top of the screen). A drop-down menu window will appear. Select “Sort” and left click mouse.



3. A menu window will appear. Select the desired data category (column) to sort from. In our case, we left click mouse on (4) ave and then move cursor to the “OK” tab (bottom of menu window) and left click mouse.

